



Khatra Adibasi Mahavidyalaya

P.O. - Khatra, Dist. - Bankura, West Bengal, Pin - 722140
Phone: 03243-299972 / 8900057220 E-mail: kacollege@rediffmail.com/khatraacollege@gmail.com
Website: www.kamv.ac.in

NAAC Accredited B+ (Second Cycle)

Ref. No.:

Date: 30.09.22

From: Secretary / Principal

DEPARTMENT OF BENGALI

Notice

As per departmental meeting resolution, no -2 dated 27.09.2022 the following mentees has been assigned to the respective. Mentors:

Manas Ghosh .

Head

Department of Bengali
Khatra Adibasi Mahavidyalaya

Head of the Department
Dept. of Bengali
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura

Khatra Adibasi Mahavidyalaya
Department of Bengali
Mentor / Mentee Ratio Academic Session 2022-2023 (Semester - 1st)

Attendance Register of AHBNG 1st Semester For the Month

Year

Sl. No.	Student ID	Roll No.	Student Name	Univ Roll No.	Name of the Mentor
1	1112202469	1	ANANYA PATRA	22111101055	Dr. Parthasarothi Hati
2	1112200433	2	ANANYA SAHU	22111101012	
3	1112200719	3	ANIMA RANA	22111101016	
4	1112202241	4	ANKITA GOSWAMI		
5	1112203344	5	ANTARA KALINDI	22111101073	
6	1112201883	6	ANUVA MANDAL	22111101043	
7	1112201055	7	APARNA SAHIS	22111101019	
8	1112201198	8	ARNA GHOSAL	22111101027	
9	1112202815	9	ARPITA GHOSH	22111101063	
10	1112201466	10	ARPITA PATI	22111101033	
11	1112200410	11	ASHA GARAI	22111101011	
12	1112203181	12	AVIJIT MALLICK	22111101070	
13	1112203603	13	BANASREE CHEL	22111101077	
14	1112202936	14	BARNALI DEY	22111101065	
15	1112200452	15	BARSHA SEBAIT	22111101013	
16	1112202147	16	BHABANI MUDI		Prof. Manas Ghosh
17	1112200022	17	BRISTI KARMAKAR		
18	1112201323	18	BRISTI PANDA	22111101030	
19	1112200031	19	CHETANA PATRA	22111101002	
20	1112202178	20	CHIRANTAN GOSWAMI	22111101048	
21	1112201185	22	DEBASISH GARAI	22111101025	
22	1112202294	23	DIPALI BARAT	22111101052	
23	1112200656	25	DIPIKA MAHATA	22111101014	
24	1112201496	26	DOLAN MANDAL	22111101035	
25	1112200034	27	HASINA YASMIN	22111101003	
26	1112203075	28	INSAR KHAN	22111101068	
27	1112203047	29	JAYASHREE MANDAL	22111101067	
28	1112200107	30	JOYASHREE PATRA	22111101006	
29	1112200076	31	KOYEL MAHAPATRA	22111101005	
30	1112201389	32	KRISHNA GORAI	22111101031	

	1112201817	33	LABANI MUKHERJEE	2.21111E+11	
32	1112201479	34	MADHUSHREE MALLICK	22111101034	
33	1112201131	35	MANDIRA MANDAL	22111101023	
34	1112201873	36	MAYNA MAHATA	22111101042	
35	1112202670	37	MITALI DAS	22111101059	
36	1112202612	38	MONALISA MANDAL	22111101056	
37	1112202660	39	MONIKA PATRA		
38	1112201317	41	MOUMITA PANDA	22111101029	Dr. Satyajit Datta
39	1112203539	42	MOUSUMI DULEY	22111101076	
40	1112200687	43	NISHA SARKAR	22111101015	
41	1112200990	44	PALLABI GARAI		
42	1112203485	45	PINTU MANDAL	22111101075	
43	1112201640	46	PIYALI MUKHERJEE	22111101038	
44	1112200372	47	PRASENJIT DAS	22111101010	
45	1112203982	49	PUJA MAHATA	22111101078	
46	1112203469	50	PUJA MAHATA	22111101074	
47	1112202170	52	RAJIYA KHATUN		
48	1112201013	53	RICHA BANERJEE	22111101017	
49	1112201455	54	RIYA MANDAL	22111101032	
50	1112203239	55	RIYA MANDAL	22111101072	
51	1112201078	56	SANCHITA MANDAL	22111101020	
52	1112202662	57	SATHI MURMU	22111101058	
53	1112202076	58	SATHI ROY	22111101046	Prof. Amalendu Mandal
54	1112202316	59	SHILPA PRAMANIK	22111101053	
55	1112202698	60	SHREYA MALLICK		
56	1112201645	61	SHREYA PAIN		
57	1112202875	62	SIDDHARTHA TUDU	22111101064	
58	1112200058	63	SINKU PATRA	22111101004	
59	1112200274	64	SNIGDHA CHAKRABORTY	22111101008	
60	1112201030	65	SOMA KARMAKAR	22111101018	

63	1112202006	66	SOMNATH BAURI	22111101045
64	1112204009	67	SRIJAN HEMBRAM	22111101079
65	1112201154	68	SRIJAN MANDI	22111101024
66	1112202189	70	SHUBHA MANDAL	
67	1112202261	71	SUBHADIP MANDAL	22111101051
68	1112202598	72	SUBHAJIT MANDAL	
69	1112203009	73	SUBRATA DEY	22111101066
70	1112201540	74	SUBRATA MANDAL	22111101037
71	1112201086	76	SUJOY SING	22111101021
72	1112201719	77	SUMITA PATRA	22111101040
73	1112202383	78	SUSMITA GHOSH	22111101054
74	1112202752	79	SUSMITA GOPEMANDAL	22111101061
75	1112204195	80	SUSMITA MAHATA	22111101080
76	1112201286	81	TANU BAURI	22111101028
77	1112201196	82	TANUJA RAJAK	22111101026
78	1112201108	83	TARAKNATH LO	22111101022
79	1112201520	84	TIYA MANDAL	22111101036
80	1112200362	85	UMA BAURI	22111101009
81	1112203218	222	TINKU HALDAR	22111101071
82	1112200141	246	MANSHA GHOSH	22111101007
83	1112203139	494	ARPITA MANDAL	22111101069
84	1112202775	1197	REHANA KHATUN	22111101062
	1112201941	1259	RUMA MANDAL	22111101044
	1112201670	1477	SONALI DUTTA	22111101039

Prof. Anupam Batabyal

Prof. Somnath Dutta

Manas Ghosh

It is hereby decided that the list will be attached in the notice board for the students.

Head of the Department
Dept. of Bengali
Khatra Adibasi Mahavidyalaya
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Mentor's Diary

MENTOR'S PROFILE

Name: Manas Ghosh
Designation: Assistant Professor
Department: Bengali
Period: 2022 - 2023

Manas Ghosh

Head of the Department
Dept. of Bengali
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura

Khatra Adibasi Mahavidyalaya
Dept. of Bengali
Khatra :: Bankura

The Student Mentorship program of the college facilitates constructive interaction & guidance for fresher (1st sem) students by their teachers (mentor). In an academic institute, mentoring is a particular form of relationship designed to provide personal & familial, educational and sometimes professional support to the students throughout the course tenure. The mentor is generally more experienced than the mentee and makes use of that experience in a facilitative way to support and promote the maximum feasible development of the mentee. It is basically a developmental opportunity for both mentor & mentee. In a nutshell, a mentor's role may be perceived to be facilitative, supportive and holistic developmental for the students. They build bridges among stakeholders as follows:

- Principal & Governing Body
- Students & Teachers
- Teachers & Parents
- Teachers & other related Committees & Advisors
- Institute & Alumni.

Objectives

- Creating opportunities amongst student groups & communities for bonding
- Refining teacher-student communication outside classroom
- Maintaining database of student performance, attendance details & drop outs
- Supporting personal & professional growth & monitoring psychological growth & progress
- Identifying special talents, skills, slow learners & passing this information on, to the relevant committees
- Locating & solving attendance issues
- Providing sustained motivation
- Ensuring & providing feedback for parents
- Identifying learning needs
- Assisting in developing values and ethics.
- Provisioning a Comprehensive Personal Student Record
- Cultivating a healthy learning environment in college

Expected Outcomes

- A healthy learning environment
- Vibrant culture of peer group exchanges
- Creation of positive communication channels among Principal, Parents, Staff & Students
- Enhancing an environment for students to feel a sense of belonging at the college.
- Building a self confident, bold & an active, enthusiastic student community
- Enhancement of attendance, lesser dropouts and good psychological health of students
- Building confidence among parents (Fulfillment of family expectations)
- Improved student performance in examination and other constructive activities.

In short, Mentoring aspires to transformational positive changes. It augments self confidence, improves peer bonding and prepares mentees for further studies in higher education sectors and career advancement. Often special coaching and counseling are arranged as a prerogative of mentoring according to the situation.

Roles and Responsibilities of Mentors

- To conduct an orientation meeting for the freshers by first month of the Semester for appraising them of the process & prepare an Orientation Report.
- To select a spokesperson/representative for the group.
- To collect data of mentees & maintain a file (Profiling the students).
- On locating their need for marked improvement in certain subjects, refer the same to respective Heads of Departments.
- To track the attendance record & identify dropouts , if any, and prepare a review report.
- To Identify those in need of special care based on familial issues, physical issues or other issues and refer the same to the respective committee.
- To ensure frequent value added students visit to the library.
- To allow & guide peer mentoring.
- To refer distressed or disturbed cases to the relevant committees/sub-committees.
- To notify Cultural Committee about students with special talents.

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- To motivate the students to take part in activities those have social values.
- To compile their progress in different performances through the performance charts & discuss threadbare with them, in details.
- To identify reasons for poor performance & attach a note (illness, domestic disturbances, personal obstacles & so on).
- To meet the students several times in a month and record the issues in the form of a report, which is to be sent to the appropriate committee/Teachers' Council and IQAC of the college.
- All the reports are to be prepared (One Orientation & Monthly Reports on various issues).
- To provide a mentor Certificate to the mentee after every academic session/semester to reflect and ensure holistic development (including behavioral development) of Mentee.

Roles and Responsibilities of Mentees

- To Provide all the necessary data with relevant documents (previous academic performance records, documents for participation in extra/co-curricular activities and academic advancement)
- To know what you want and ask for what you need.
- To identify special goals that you want to achieve and discuss it clearly with your mentor.
- To seek information regarding resources that you need from various sources.
- To conduct one to one correspondence between themselves to help your mentor.
- To have a positive attitude.
- To accept feedback by the mentors respectfully & cordially & discuss future course of action.
- To attend mentor meetings regularly & punctually.
- To provide feedback and communicate healthy developments in them. Reciprocal interaction is the key to a successful mentor-mentee relationship.

Parameters for Mentee Assessment

Assessment by Mentors is a continually evolving process. It should be engaging and student-centric. Assessment rather than evaluation supports student initiatives to help themselves in improving their performance. It focuses on certain criteria for grading the mentee. The Mentees will show:

1. Punctuality.

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2. Responsibilities to the-Mentors/Team Leaders/Peer Mentorship or any other.
3. Engagements in Quality Voluntary Interaction, frequently.
4. Undertaking of Supportive/Positive Roles.
5. Personal Development Strategies - Seeks suggestions/is cordial in taking advice/is prompt in following instructions/ applies given inputs for personal improvement/ is meticulous in providing feedback.
6. An effort for the development of Team Spirit & Team building initiatives.
7. Fairness in their commitments & accountability for his or her omissions & commissions.
8. Creative impulses & exhibits them in extra/co-curricular activities.
9. Demonstration of healthy Interpersonal Skills.
10. Promptness in furnishing all the required data.

NB: All the above criteria are graded equally. Each criterion is ascribed a value of 1 and the scores are calculated on a scale of 1 to 10.

GRADING KEY	GRADE	SCORES
Excellent	A+	8 and above
Very Good	A	6 & 7
Good	B	5&6
Satisfactory	C	Up to 4

The Mentor-Mentee interaction provides an opportunity to document the journey of a learner's life. It is a portal for the mentee to carry his/her progress into the larger world space. Therefore, kindly generate with care and precision, the Certificate, as the mentees produce the Mentor Certificate for career mobility and advanced/further studies.

MENTEE RECORD

I. PERSONAL INFORMATION

1. Name: HRIDAY KARMAR
2. Admission Number: 1112000715 UID: 20111101022
3. Address: Villa 90, Baid, Jonathpur, P.S. - Khatra,
Dist - Bankura, Pin - 722140
4. Residential phone no: 6236170761 Personal phone no: 6236170761
E-mail: Karmarhrida36@gmail.com
5. DOB: 16 / 07 / 2002 Age: 21 Blood Group: _____

II. FAMILY PROFILE

1. Father's Name : Late Gati Karmar Phone: _____
Occupation: _____
2. Mother's Name : Mamani Karmar Phone: 7362903221
Occupation: House wife
3. Category: OBC - B Family Income: 60,000/-
4. No. of Siblings: Two
5. Local Residence (Tick the relevant box):
Parent's house ☒ Hostel ☐ House of relative ☐ Rented House ☐

6. Name of the Hostel: _____

For Hostelites:

1. Local Guardian's Name : _____

2. Address: _____ P.T.O

3. Relationship with LG: _____

III. ACADEMIC INPUTS

1. Name of the previous Institution: Baidyanathpur High school

2. Previous Course Completed: H.S

3. Percentage obtained in the last qualifying exam: 88.4

4. Medium of Instruction: Bengali

5. Prizes awarded/earned in previous institutions (if any): NO

	Institution	Activity	Prize Details
Academic			
Co-Curricular			
Extra Curricular			
Cultural			
Sports			

IV. SPECIAL INTERESTS AND HOBBIES

V. PERSONAL & FAMILIAL ISSUES (If Any)

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VI. CO-CURRICULAR AND EXTRA CURRICULAR PERFORMANCE CHART

CO-CURRICULAR: are activities that supplement syllabi learning and enhance performance outcomes. They supplement and strengthen classroom learning. Activities like Certificate Courses in different disciplines; College sponsored Sporting Activities like Yoga Courses; Club Activities from different discipline related clubs like Literary Club, Science Club etc, are all Co-curricular Activities.

EXTRA –CURRICULAR: These are activities that are indispensable, but not directly related to curricular of college. However, they enhance the personality, well being and confidence of learners while ingraining codes of discipline and the like. NSS, NCC come under this category.

SEMESTER-I-VI :: Session: 2020-21 to 2022-23

Sl.	Description of Co-Curricular Activity	Sem.	Sl.	Description of Extra-Curricular Activity	Sem.
1			1		
2			2		
3			3		
4			4		
5			5		

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VII. ACADEMIC PERFORMANCE CHART



KHATRA ADIBASI MAHAVIDYALAYA FORMAT FOR MENTORING: Academic performance Chart

DEPARTMENT:

A. Information of Mentor

1. Name: Manas Ghosh
2. Designation: Assistant Professor
3. Department: Bengali
4. Period of Mentoring: 2022-23

B. Information of Mentee

1. Name: Hridday Karmakar
2. Course: B.A (Bengali Honors)
3. Year of admission: 2020
4. Student ID: 1112000749
5. Name of Hostel:
6. Scholarship: yes
7. Male/Female: Male
8. Category: OBC-B
9. Date of Birth: 16/07/2002
10. Permanent Address: Baidyanathpur, Khatra, Bankura
11. Phone No: 6296170761
12. Name of Father: Late Gtati Karmakar
13. Name of Mother: Mamani Karmakar
14. Name of Guardian: Mamani Karmakar
15. Mobile No. of Guardian: 7362903221
16. Area of Interests / Special Skill:



Semester	Marks obtained in		Comment on Learning Attitude	Mentor-Mentee Meet		Hours Spent for Mentoring	Year of Passing	Placed After Completion
	Internal	Sem End Exam		Dates	Signature (Mentee)			
I	37	164		13/10/2023	Hridday Karmakar			
	After Review	NO						
II	38	169		13/10/2023	Hridday Karmakar			
	After Review	NO						
III	49	206		13/10/2023	Hridday Karmakar			
	After Review	NO						

IV	48	199		13/10/2023	Hriday Karmakar			
	After Review	NO						
V	37	129		13/10/2023	Hriday Karmakar			
	After Review	NO						
VI	37	140		13/10/2023	Hriday Karmakar			
	After Review	NO						

Special notes / comments by the mentor:

Manas Ghosh

Signature of the Mentor

Head of the Department
Dept. of Bengali
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura

STUDENT FEEDBACK ON MENTORSHIP | July 2022 - June 2023

NAME OF THE MENTOR: Manas Ghosh

DESIGNATION: Assistant Professor

DEPARTMENT: Bengali

Sl	Student Name & Semester	He/She is expert in his/her fields of study. (10)	He/She is enthusiastic and always motivates us. (10)	He/She shows respect to all (10)	He/She meets us frequently (10)	He/She possesses great adaptability (10)	He/She encourages to value learning. (10)	He/She is supportive & tries to solve our problems. (10)	He/She is responsive to our needs. (10)	He/She is an active learner also. (10)	He/She is helpful in achieving anyone's goal. (10)	Total/10	Initial/Signature of Student (with Phone Number)
1	Hariday Kar MAKAR	10	10	10	9	10	10	10	10	10	10	99	Hariday Karmakar
2													